

# Viva Glint: Ask the Expert series

Using Additional Languages in Viva Glint

April 8, 2025

# Webinar Recording and Privacy

- · This webinar is being recorded
- The recording will be available on the Viva Community post-event.
- Participant names will be visible to others during the meeting.
- We advise against using external Al bots to protect personal information and in the spirit of Responsible Al.



# Agenda

Welcome & Introductions

· Using Additional Languages in Viva Glint

· Q&A

### Today's hosts



Luke Beasley
Sr. Customer Experience
Program Manager
New York, USA



Ian Kerkemeyer Solutions Architect Nebraska, USA



Jason Thomas
Sr. People Scientist
Nebraska, USA

### Importance of Language Management

Inclusivity in the Workplace

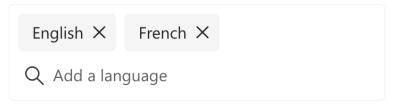
Overcoming Language Barriers – Allow users to interact in their preferred language

Enhanced Feedback Processes = Increased response rates

### Translation Management – General Settings

#### Comment analytics language (2)

The list of languages to include for comment analysis. Delete all languages that should not be included. If no languages are left, the empty value signifies English only. Note: There is only one version of some languages but it encompasses all versions of that language.



#### Default survey language

Indicates the default language for surveys. If no preference is otherwise provided on the Employee Data File, the employee will be shown the survey in this default language.

English (USA) V

#### Supported survey languages (13)

Provides the languages supported within the survey. This is a global setting and can be tailored on a per-program level.



### Translation Management – General Settings

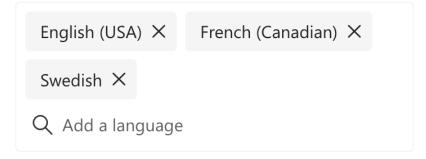
#### Default dashboard language

Indicates the default language for dashboards. If no preference is otherwise provided on the Employee Data File, the employee will see the dashboard in this default language.

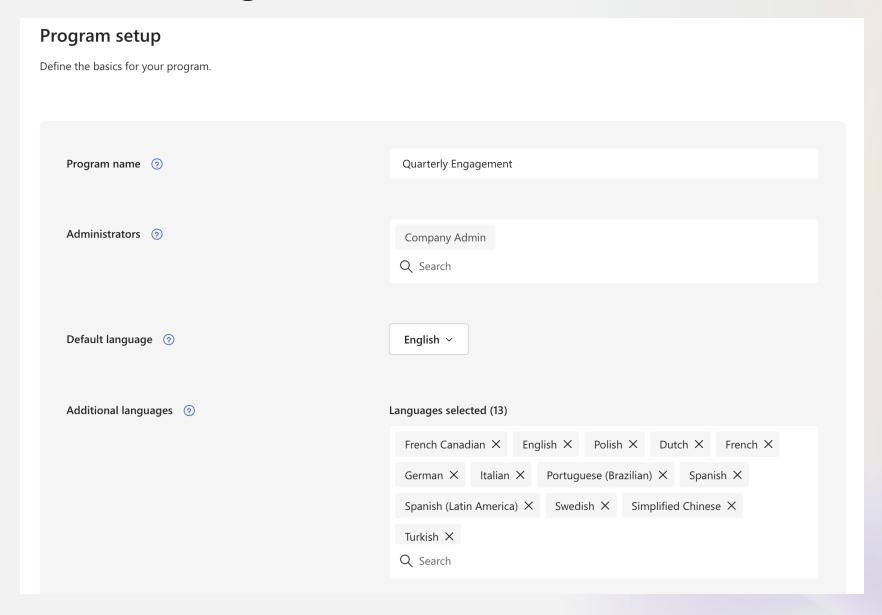
English (USA) ×

#### **Supported Dashboard Languages (3)**

The languages available for your employee dashboards. Users can select any of these as their preferred view.

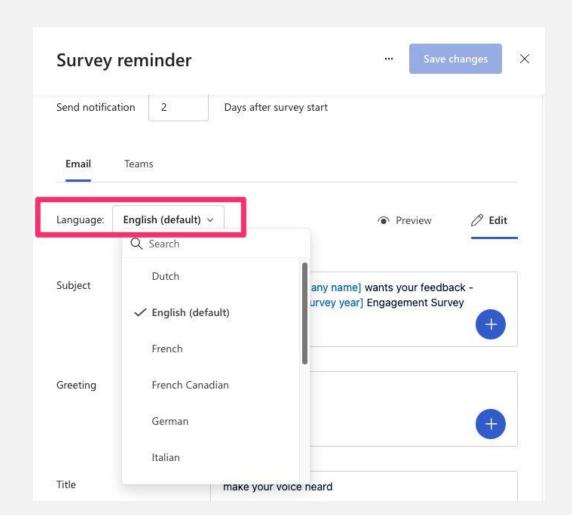


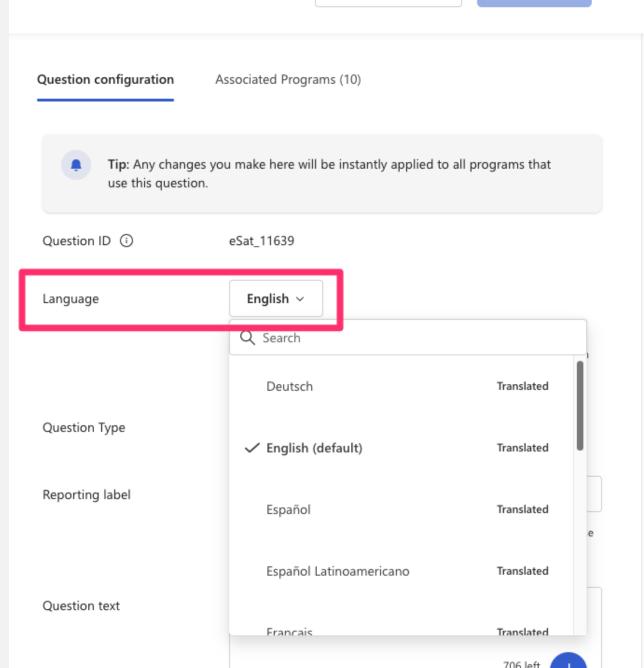
### Program Level Settings



### **Content Translations**

COPY & PASTE





**Duplicate question** 

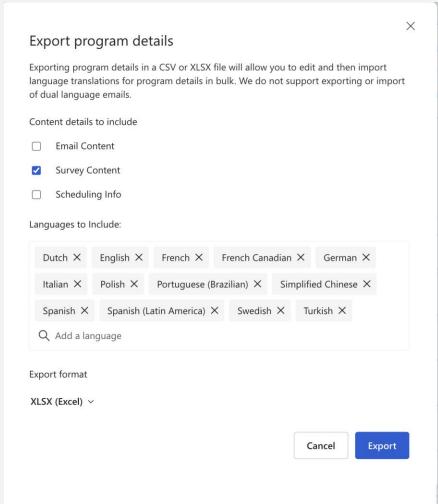
Save changes

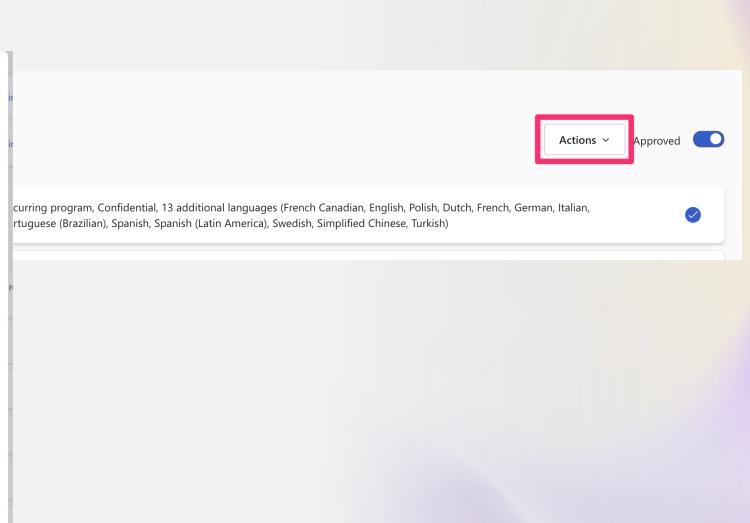
 $\times$ 

**Edit Question** 

### **Content Translations**

Export --> Import





### Multi Language Emails

Email settings

Send survey notifications in multiple languages in a single email ②

Number of languages to include in notifications

On 🦲

Dual Language Survey/Reminder [D... v

✓ Dual Language Survey/Reminder [Default]

vey vey start tion

Triple Language Survey/Reminder [Default]

Message

[company name] is partnering with Glint to measure and improve engagement, satisfaction, and performance. The ultimate goal: to create a stronger organization. So, make your voice heard. It's

confidential and feetimated timel is all it takes

Message (Language 2)

[company name] is partnering with Glint to measure and improve engagement, satisfaction, and performance. The ultimate goal: to create a stronger organization. So, make your voice heard. It's

confidential and feetimated timel is all it takes

Message (Language 3)

[company name] is partnering with Glint to measure and improve engagement, satisfaction, and performance. The ultimate goal: to create a stronger organization. So, make your voice heard. It's

### Using System Attributes

#### Optional system attributes Save changes Cancel Optional system attributes are fields that can be mapped to time zone, language, and personal email fields that you share with Glint to indicate how and when to communicate with employees. Optional system attribute Sync from Used for Survey language Survey Select field ~ The language in which each employee may receive surveys and emails from Glint. Glint's supported language codes include en\_US, es US, en GB, zh CN. Dashboard language Dashboard Select field ~ The language in which employees with access can view Glint dashboards. Glint's supported language codes include en\_US, es\_US, en\_GB, zh CN.

### **Best Practices for Managing Translations**

- Defining Roles
- Setting Timelines
- Review and Approval

### Resources

- Language Translations in Viva Glint
- Multi Language Emails
- Using System Attributes

Q&A

## Register for this month's events

Think Like a People Scientist: Bridging HR and IT for Al Success

April 9, 8am PDT

**Building Psychological Safety** 

April 10, 9am PDT

People-Centric AI Transformation Cohort Meeting

April 16, 8am PDT

**Technology Cohort Meeting** 

April 22, 9am PDT

**Building Psychological Safety Amidst Change** 

April 22, 10am PDT

**Learning Circles: Q2 Edition** 

April 30, 8am PDT

Think Like a People Scientist:

Driving Al Change with Employee Sentiment

May 8, 8 am PDT

**Viva Glint Town Hall** 

Option 1: May 6 at 3pm BST

Option 2: May 6 at 1pm EDT

Option 3: May 8 at 1pm SGT

Appendix